**ROYDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Thursday 6th July 2017 at 7pm at Pott Row Village Hall.**

**In Attendance: Councillors: Suzi Pimlott (Chair), Neville Fletcher, Colin Manning, Colin Nichols, Keith Panks, Michael Rae, Marc Starling and 1 member of the public.**

 **Clerk: Pippa Winson**

1. **To consider apologies for absence.**

None.

1. **To consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting held on Thursday 11th May 2017 and review Annual Parish Meeting minutes.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by those present at the meeting. Annual Parish Meeting minutes reviewed.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

On 19th July the W.I. will be mapping Roydon Churchyard.

1. **Matters arising.**

None.

1. **Correspondence received (for info only).**

Clerk & Council’s Direct Newsletter.

Broxap flyer.

BCKLWN recycling posters.

Stakeholder Meeting invite – clerk to reply that there will be no attendees.

Boundary Review – comments can be made via the website.

Bridleway flooding issue – clerk to forward email to Chair.

Various – via email.

1. **Land/Garages near the Church**

PCC now have a licence from the BC to use the land. Item to be removed from future agendas.

1. **Highways- note any matters to be reported to highways.**

List of issues raised at last meeting have been addressed except P.O boxes still need painting. Hedging at Station Road junction with A148 needs cutting back as impeding visibility.

1. **Hudson Fen Leisure**

Car Boots being run fortnightly. ROSPA inspection has been carried out.

1. **Neighbourhood Plan**

Formal letter from PC required confirming agreement to the joint preparation of a plan and approval of the proposed boundary. All agreed to this letter being sent to Grimston PC. Website is being produced and facebook page with link to the website. Funding will be applied for. 1st public engagement was at the Tractor Rally and 60% of the comments received were relevant. Will be in attendance at Roydon and Congham fetes also.

1. **Finance – receive update and agree cheques to be signed.**

Cheques:

Neighbourhood Plan Training (N Fletcher) - £60.00

CGM (Grasscutting) - £432.00

1. **Roydon Common**

Emails read out from BC re signage and parking. Copy of byelaws and further information to be given to clerk to pass on to BC in response.

1. **Planning**

None.

1. **To receive Councillors Concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next Parish Council meeting – on Thursday 7th September 2017 at 7.00pm.**

Chairman ………………………………………. Date …………………………………

Meeting closed at 8.50pm.