**ROYDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Thursday 8th September 2016 at 7pm.**

**In Attendance: Councillors: Suzi Pimlott (Chair), Neville Fletcher, Colin Manning, Colin Nichols, Keith Panks, Michael Rae & 2 members of the public.**

**Clerk: Pippa Winson**

1. **To consider apologies for absence.**

Apologies received from M Starling.

1. **To consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on Thursday 7th July 2016.**

Having been circulated prior to the meeting, and a minor amendment made, the minutes were accepted and signed as a true and accurate record by those present at the meeting. M Rae gave his apologies for missing the previous meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

Trees either side of the road on Lynn Road are overhanging.

1. **Matters arising.**

None.

1. **Correspondence received (for info only).**

Clerk & Councils Direct Newsletter.

HAGS leaflet.

CPRE letter.

Various – via email

1. **Highways- note any matters to be reported to highways.**

30mph signs on Station Road, still covered by vegetation which needs cutting back. Grips done down Hall Lane. Junction by Shingfield verge needs cutting. Clerk to get progress report from highways on flooding by bus stop. S Pimlott to look into whether water could be diverted into ditch by churchyard.

1. **Hudson Fen Leisure**

No update. Car boots held bi-weekly, next one on Saturday.

1. **Noticeboards**

Order placed with DGM on 19/7/16, with estimated delivery of 10-12 weeks, £1000 deposit paid. Colour chosen by PCC.

1. **Neighbourhood Plan**

N Fletcher spoke to M DeWhalley (Grimston PC), meeting planned for October, this will be advertised. At least one Parish Council rep required.

C.Cllr Jason Law arrived

N Fletcher volunteered to be a rep. Item to be kept on agenda.

1. **Standing Orders**

Remaining Standing Orders agreed.

1. **Finance – receive update and agree cheques to be signed.**

Cheques: Common Cutting - £412.20 for June & July

Bus Stop cleaning M Fysh - £40.00

Mr Barlow cleared Oak & Ash trees overhanging the Common - £390.00

DGM Noticeboard - £1200 incl. VAT

CGM - £206.10 – August cut of the Common.

External Audit completed, Mazars raised no issues.

1. **Roydon Common**

Low Road signs now replaced.

1. **Planning**

Consultations response to Application ref 16/1393/F submitted since last meeting.

1. **To receive Councillors Concerns and items for next meeting agenda.**

None.

1. **To confirm the date and time of the next Parish Council meeting – on Thursday 3rd November at 7.00pm.**

Meeting closed at 8.05pm.

Chairman ………………………………………. Date …………………………………