**ROYDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Thursday 7th July 2016 at 7pm.**

**In Attendance: Councillors: Suzi Pimlott (Chair), Colin Manning, Colin Nichols, Keith Panks, Marc Starling & 3 members of the public.**

 **Clerk: Pippa Winson**

1. **To consider apologies for absence.**

Apologies received from N Fletcher.

1. **To consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on Thursday 7th July 2016.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by those present at the meeting.

1. **To review minutes of Annual Parish Meeting.**

Minutes reviewed and no further action required. Minutes will be agreed at next year’s Annual Parish meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

None.

1. **Matters arising.**

Borough Council investigating matter raised re parking on the Common.

Name Plate for Church Lane/Hall Lane to be installed next week.

Low Road – K Panks will chase re sign.

1. **Correspondence received (for info only).**

Clerk & Councils Direct Newsletter.

Glasdon leaflet

HAGS Info

FLP flyer

Various – via email

1. **Highways- note any matters to be reported to highways.**

Junction of Station Road and A148 needs cutting back.

1. **Hudson Fen Leisure**

Swings now in use. Basketball hoop broken. Car Boot sales still ongoing.

1. **Noticeboards**

Four quotes received. Agreed to accept quote from DMG for Hardwood frame. C Nichols to contact DMG and ask for further info and wood samples. Agreed that light wood frame preferable and plain pinboard. Parish Council agreed to cover cost of board and Parochial Church Council to cover any additional expenses, i.e. lettering.

1. **Neighbourhood Plan**

N Fletcher not present to give update. To be on next agenda.

1. **Standing Orders**

Deferred until next meeting.

1. **Finance – receive update and agree cheques to be signed.**

Cheques: Common Cutting - £206.10

NALC Subscription Renewal: £107.77

1. **Roydon Common**

S Pimlott to contact Colin re cutting off the lower branches on the Oak Trees.

1. **Planning**

Consultations responses to Applications ref 16/00942/F and 16/00939/F submitted since last meeting.

1. **To receive Councillors Concerns and items for next meeting agenda.**

Stoney Road to Church Lane bridleway needs cutting back as very overgrown.

1. **To confirm the date and time of the next Parish Council meeting – on Thursday 8th September at 7.00pm.**

Chairman ………………………………………. Date …………………………………

Meeting closed at 8.10pm.