**ROYDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Thursday 12th May 2016 at 7pm.**

**Apologies: Colin Manning**

**In Attendance: Councillors: Suzi Pimlott (Chair), Neville Fletcher, Colin Nichols, Keith Panks, Michael Rae, Marc Starling & 3 members of the public.**

 **Clerk: Pippa Winson**

1. **Appoint a) Chairman**

On proposal from M Rae and seconded by C Nichols, it was unanimously agreed to appoint S Pimlott as Chairman for the ensuing year. There were no other nominations. Declaration signed.

**b) Vice-Chairman**

On proposal from C Nichols and seconded by S Pimlott, it was unanimously agreed to appoint M Rae as Vice-Chairman for the ensuing year. There were no other nominations. Declaration signed.

1. **To consider apologies for absence.**

Apologies received from Colin Manning and B Cllr S Fraser

1. **To consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **Appoint Representatives**

S Pimlott continues as Rep for Hudson Fen Committee and all Councillors Planning Committee reps.

1. **To approve the minutes of the Parish Council meeting on Thursday 3rd March 2016.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by those present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Public Speaking.**

Parking on Roydon Common was mentioned, near the new house on Low Rd. Borough Council to be contacted as Management Authority. To look at replacing ‘No parking’ sign.

Bus shelter in poor condition and covered in mould. Quotes to be obtained for cleaning.

Waltersons Farm on Station Road was mentioned and said that if planning consent granted for development it would tidy up the area. It was advised that sustainable sites would take precedence. Heaps of rubbish, plastic and cans in ditch on northern boundary which blows into adjacent property. Planning permission refused on site in the past. Enquiry to be sent to BC to investigate.

1. **Matters arising.**

None.

1. **Correspondence received (for info only).**

Clerk & Councils Direct Newsletter.

Magpas Donation request.

Various – via email

1. **Highways- note any matters to be reported to highways.**

Station Road – pothole opposite the bus shelter. Blue lines where water leak is.

North of the pub and bungalow the road is flooded, to check whether drain is blocked.

Update re when drains were cleared? Grups between Rectory Close and Hall Farm, Church Lane need clearing.

1. **Hudson Fen Leisure**

No further update as given in Annual Report. Swings now installed and in use.

1. **Church Lane/Hall Lane –** no further update. To be on next agenda.
2. **Noticeboards**

C Nichols has contacted six people, two were too busy to quote, he met with three and two quotes were received. There was a disparity between the two. He will try and obtain a further quote and it was also agreed that hardwood posts would be needed. Decision deferred until next meeting.

1. **Neighbourhood Plan**

N Fletcher waiting to hear back from Grimston PC. Need to know what they propose and how far they have progressed. M De Whalley heading the group. BC will support this. To be on next agenda.

1. **Standing Orders**

Deferred until next meeting.

1. **Finance – receive update and agree cheques to be signed.**
2. Update, see below.
3. Cheques to be paid: Insurance renewal AON - £468.68, 2nd of 3 year agreement.

Internal Audit - £60.00.

Payment received £205.00, VAT refund.

1. Annual Accounts for 2015/16 agreed and signed.
2. Annual Return and Annual Governance Statement completed and signed.
3. **Roydon Common**

Already discussed.

1. **Planning**

Nothing to discuss.

1. **To receive Councillors Concerns and items for next meeting agenda.**

Low Road SNP, BC has been contacted and they will replace. S Pimlott has contacted M Pitcher about marking Cuckoo Flowers on the Common.

1. **To confirm the date and time of the next Parish Council meeting – on Thursday 7th July at 7.00pm.**

Chairman ………………………………………. Date …………………………………

Meeting closed at 8.10pm.