**ROYDON PARISH COUNCIL**

**Minutes of the Parish Council Meeting held on Thursday 5th November 2015 at 7pm.**

**Apologies: None**

**In Attendance: Councillors: Suzi Pimlott(Chair), Neville Fletcher, Colin Manning, Colin Nichols, Susan Fraser(BC), Jason Law(CC) & 2 members of the public. Clerk: Pippa Winson**

1. **To consider apologies for absence.**

Apologies received from Keith Panks.

1. **To consider Requests for Dispensations from the restriction on participating in the discussion or voting on a matter in which a member has a Disclosable Pecuniary Interest.**

None.

1. **To approve the minutes of the Parish Council meeting on Thursday 3rd September 2015.**

Having been circulated prior to the meeting, the minutes were accepted and signed as a true and accurate record by those present at the meeting.

1. **To record Councillors’ declarations of interest on Agenda Items.**

None.

1. **Councillor Co-option**

Marc Starling was co-opted as a Parish Councillor.

1. **Public Speaking.**

Discussion took place about the area in front of the church, there is currently space for 3 cars and they are looking to extend. A bag of offal has been dumped just past M Rae’s, S Pimlott will report to the BC.

1. **Matters arising.**

None.

1. **Correspondence received (for info only).**

Clerks & Council’s Direct newsletter

Norse – info letter

Various – via email

1. **Highways- note any matters to be reported to highways.**

Dip in the road opposite the bus shelter still outstanding.

Low Road signs – S Pimlott will have a look and see if it needs reporting.

1. **Hudson Fen Leisure**

Not much to report. Planning application on hold at present. Car boots well attended. AGM is on 11th November at Pott Row Village Hall.

1. **Village Sign**

C Grimes has done the painting and also painted the bench.

1. **Neighbourhood Plan**

Congham first approached the PC in 2012. S Pimlott will ask if someone can come to the next meeting, if enough info at present.

1. **Standing Orders**

Agreed changes to no’s 14, 15, 16, 17, 18, 19 and 20.

1. **Training**

All agreed to pay £50 towards the clerk’s CILCA course. Neville Fletcher has completed the Introductory Councillor training.

1. **Financial Regulations**

All agreed to adopt the Financial Regulations.

1. **Finance – receive update and agree cheques to be signed.**
2. External Audit completed.
3. Cheques: CGM - £206.10

C Grimes - £324.00

Transparency Code Training - £20.00

1. **Roydon Common**

Tree stumps have now been removed.

1. **Planning**

No applications.

1. **To receive Councillors Concerns and items for next meeting agenda.**

Budget and precept.

Look at buying two new noticeboards.

1. **To confirm the date and time of the next Parish Council meeting – Thursday 7th January at 7.00pm.**

Chairman ………………………………………. Date …………………………………