

# Roydon Parish Council

I hereby give you notice of the Annual Meeting of the above-named Parish Council on Thursday 25<sup>th</sup> May 2023 which starts after the conclusion of the Annual Parish Meeting, which starts at 7.00pm at Pott Row Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out below.



Clerk to the Parish Council

17<sup>th</sup> May 2023

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## AGENDA

- 1/23 To Appoint a) Chair b) Vice-Chair**  
**2/23 To receive apologies for absence.**  
**3/23 Councillor Vacancies** – To discuss any applications and agree Councillor Co-option.  
**4/23 To Consider Requests for Dispensations.**  
**5/23** Accept **minutes** of the Parish Council meeting held on Thursday 2<sup>nd</sup> March 2023  
**6/23** To record **Councillors' declarations of interest** on Agenda Items.  
**7/23 Public Speaking,**  
(a) To receive report from Borough and/or County Councillor, if present.  
(b) An opportunity for members of the public to raise questions or concerns. Limited to 10 mins.  
**8/23 Matters arising** from previous meetings for items not covered elsewhere on the agenda (for info only).  
**9/23 Correspondence** received (for info only).  
**10/23 Highways**  
Receive any updates and report any issues for highways and the highway rangers.  
**11/23 Bus Shelter** – To discuss proposal/s regarding painting and agree further action.  
**12/23 Hudson Fen Leisure** - To receive any update.  
**13/23 Neighbourhood Plan** – To receive update, and discuss and agree any further action/s.  
**14/23 Roydon Common**  
(a) To receive any updates and agree any further action/s.  
(b) Grass cutting – to discuss and agree on maintenance arrangements and contractor.  
(c) To discuss and agree on the proposed tree works and agree the contractor.  
**15/23 Crossroads** – To receive any update and agree any further action/s.  
**16/23 Village Litter picks** – To receive updates and agree any further action.  
**17/23 C.I.L.** – To discuss and agree any potential application/s.  
**18/23 Parish Walks Project** – To discuss request from Grimston PC and agree any further action.  
**19/23 Defibrillator** - To discuss the Borough Council's funding opportunity for up to £1000 for a defibrillator, and agree whether to take this forward.  
**20/23 King's Coronation Tree** – To receive update and agree any further action.  
**21/23 Finance**  
(a) To discuss and agree NALC renewal payment of £214.96, including £70 for website hosting.  
(b) To receive update and agree cheques to be signed  
(c) To agree Annual Accounts for 2022/23.  
(d) Annual Return: To Agree and Sign Exemption Certificate.  
(e) Agree and sign Annual CIL Report.  
**22/23 Planning** – To receive any updates and comment on any applications submitted.

**23/23** To receive **Councillors concerns** and items for next meeting agenda.  
**24/23** To confirm the next **Meeting of the Parish Council** on Thursday 6<sup>th</sup> July 2023 at 7pm.

**Information for Members of the Public:**

Any person wishing to photograph, record, broadcast or transmit the proceedings of a meeting should notify the Council at the beginning of the meeting.